

Board Study Session & Business Meeting (Tuesday, December 9, 2014)

Generated by Shelley R Shelton on Wednesday, December 10, 2014

Members present

Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

Excused: Member Taz Murray

Staff members present

Keith Rittel, Superintendent; Ray Morgan, Assistant Superintendent; Stefanie Bryant, Business Administrator; Mark Wheeler, Facilities Director, Jason Cox, HR Director; Shelley Shelton, Executive Assistant; JP Pontious, Darin Loertscher & Josh Espinoza, Tech Support; Caleb Price, Communications & PR Coordinator; Morgan Anderson, Special Education Director

Excused: Gary Wall, Executive Director of Human Resources; Gary Wilson, Executive Director of Student Services; Alex Judd, Executive Director of Elementary Education

Guests: Kathy Giles, Christy Giblon, Provo Education Association, Ryan & Garrett Johnson, Project Control, Inc.

Meeting called to order at 3:06 PM

1. 3:00 - 4:30 p.m. Study Session

A. Welcome: President Michelle Kaufusi

B. Roll Call

C. Special Out of State Travel Request

The request was withdrawn by the coach.

D. Construction Types & Methods: Pros and Cons

With the passage of the school reconstruction bond, it is time for the board to consider different available construction methods.

In August 2014, the board passed a resolution of efficiency and transparency. This presentation meets both standards by hearing in an open meeting the pros and cons of differing construction methods available as we look to move forward with rebuilding 5 schools. The assortment of construction methods will be considered from a variety of standpoints, including projected building longevity, cost per square foot, ease of construction, duration of build time, and others.

Director Mark Wheeler had asked Ryan and Garrett Johnson of Project Control Inc., based in Utah county, to make a comparison presentation to the board and to answer questions on the information presented. Project Control Inc. manages large commercial construction projects for clients throughout Utah county. They are very well versed in projecting and estimating budgets, risk management and safety issues, quality of construction and building schedules for clients.

Construction Methods Information: Pros and Cons

Delivery Methodologies

1. *Traditional Design - Bid - Build* /Low Bid (DBB): Cost drives the project; it's a good, solid methodology to consider.

- Strengths - simplicity, cost
- Weaknesses - restrictive, risk (change orders, litigation, etc.)

2. Construction Manager / General Contractor (CM/GC)

- Strengths - fast track, flexibility
- Weaknesses - cost, risk integration

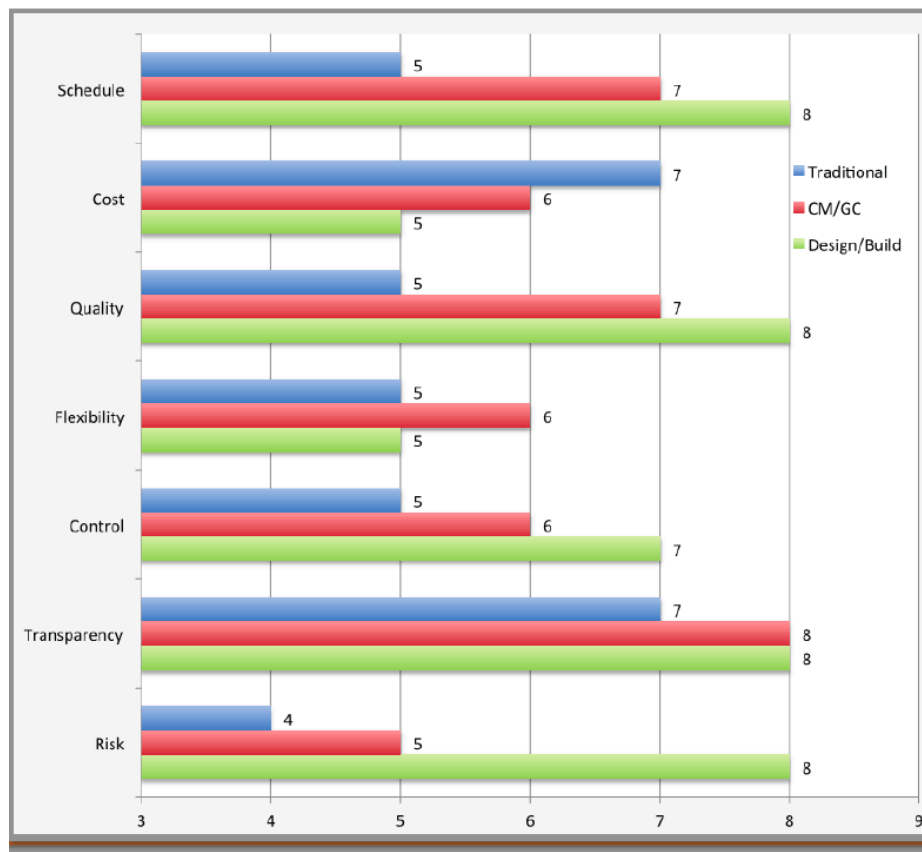
3. Design / Build - Cost Plus Fee, Guaranteed Maximum Price (GMP, often inflated to cover risk)

- Strengths - fast track, quality, risk
- Weaknesses - cost, flexibility

4. Others (i.e., Multiple Prime, Turn Key, IPD)

Factors associated with a construction project that various stakeholders have an interest in (higher scores are better):

(When considering the preferred construction methodology, Board members would determine the point value for each factor.)



Summary - Points awarded on a scale

of 1-10

Traditional: 38

CM/GC: 38-45

Design/Build: 33-49

Building Systems

CMU Block Construction - Used in the majority of schools

Concrete, tilt-up construction

Dome construction

CMU Block Construction - \$150-165 per square foot

- Disadvantages: Limited exterior finish look; long term maintenance, resealing the block
- Advantages: Simple, customary, conservative, economical; customizable with limitations; competitive costs; opportunities to tie to local historical connection

Concrete / Tilt Up Construction - \$155-\$170 S/F

- Disadvantages: Larger staging area required or phased construction
- Advantages: Alternative aesthetic options; shorter construction time for multi-story buildings. Finishes are painted and will still have maintenance needs. Often color is poured into the concrete, which does have lower maintenance requirements.
- All buildings, regardless of the methodology, have to be designed to the same seismic standards; they must have engineered joints to withstand seismic events.

Dome Construction - From \$105-\$115 S/F; \$120-\$120 S/F; \$135-\$160 S/F (depending on design)

- Disadvantages: Design limitations; less competition; restrictive floor plans; public perception
- Advantages: \$/SF Economies with size; safer, faster construction; LEED design; energy efficiency / operating costs; large, open areas; seismic and hurricane advantages

Building Systems Summary

Building System	Structure Only		Total Cost ^{1, 2}	
	Low	High	Low	High
CMU Block	\$55 S/F	\$60 S/F	\$150 S/F	\$165 S/F
Concrete, Tilt-Up	\$58 S/F	\$65 S/F	\$155 S/F	\$170 S/F
Dome	\$30 S/F	\$40 S/F	\$120 S/F	\$155 S/F
<i>Note 1:</i> Assumes typical junior high school program; approximately 5% could be added for a high school and approximately 5% reduction for elementary school.				
<i>Note 2:</i> Includes vertical construction only; site work, architect/engineer fees, administrative, owner's contingency and other costs are not included.				

Facilities Director Mark Wheeler added the following perspectives:

- There is no "one size fits all" construction methodology.
- Mark had met recently with representatives from the Utah State Division of Facilities and Construction Management (DFCM), who were very positive about the design/build method. Their opinion was based entirely on the amount of risk that shifted back to the design consultants and general contractors.
- BYU recently finished a ten-year study on the different construction delivery methods. The study, which concluded in July 2014, includes evaluations on, among other things, the level of litigation and the level of quality of construction, which impacts operational costs.
 - Between the design/build and CM/GC methods, depending on the project, BYU generally preferred the CM/GC. There was less litigation, higher quality of construction and fewer operational issues.
- Washington County, where many school have been built with tilt-up construction, is a very unique market. The same general contractors have been used for tilt-up construction for years, and the bidding climate is extremely competitive. The same market does not exist along the Wasatch front that exists in Washington County. While the Washington County contractors have offices in Utah County, the construction market is very different and the numerous variables would not allow for significant cost savings.

The discussion will continue during the following executive session.

E. Dual Language Immersion: Secondary Program Next Steps Proposal (10 min.)

The Board had requested information on district plans for the implementation of Dual Language Immersion (DLI) at the Secondary Level.

Spanish DLI students from Timpanogos Elementary have been feeding into Dixon for a few years. Next year, DLI students at Wasatch and Edgemont Elementary Schools will be advancing to Centennial. Ray Morgan and Jamie Leite have been meeting with middle school principals and others to identify a uniform approach to

serving DLI students at the secondary level for Provo City School District. This plan is based on requirements and recommendations from Utah Dual Language Immersion and the State Office of Education that provide the funding to support DLI programs in the District.

The flyer attached for board review detailed the State's plan for Secondary DLI as well as some specifics related to the district implementation of DLI at the middle level. This information will be shared in February with the parents of students who are currently participating in Dual Language Immersion at the elementary level. Middle school DLI students will be able to earn high school graduation credit for the Level 3 and Level 4 Language courses that they complete as seventh and eighth graders. Middle school students may also choose to become involved in a Club SCOLA option to give them further language experiences to increase their understanding and fluency in their target language. Club SCOLA will be offered during flex/homeroom time as well as after school. Utah Dual Language Immersion is preparing curriculum to support student learning through Club SCOLA online services and will pay registration fees for students that desire to participate.

The goal of the middle school DLI program is to prepare students to take the AP Language and Culture class in their target language as 9th graders. DLI students will be assessed at the end of their eighth grade year to determine their readiness of this AP course.

Utah Dual Immersion is working with all seven universities in the state to arrange for university level courses to be available to high school students once they have passed the AP course for their target language.

Assistant Supt. Morgan reviewed the graphic outlining Utah Dual Language Immersion secondary sequencing (attached):

- Significant difference - Previously 2 classes were offered in 7/8 grades. The state is now offering an advanced course, level 3 for 7th grade; level 4 for 8th grade.
- Mr. Morgan suggested having a meeting next February with all parents of students coming up through the DLI system.

Questions from board members included the following and will be addressed during the January 30 board retreat:

- Is there a clear communicated vision of what the expectations are for students as they progress through the program?
- How is this going to impact the middle school perception?
- Have we considered the unintended consequences in five years?
- Could we find a second site for Chinese dual immersion on the west side?
- Mr. Morgan will provide a breakdown of where students are coming from for the January 30 discussion.

F. Proposed 2015 Board Meeting Schedule

Board members reviewed the proposed meeting schedule. The April 14 study session was moved to April 21 to allow staff additional packet prep time.

G. CUE Separation Plan: Next Steps

A brief discussion is needed to re-affirm and consider timelines for separating the district from Central Utah Enterprises (CUE). Business Administrator Stefanie Bryant, Special Education Director Morgan Anderson and HR Director Jason Cox have met to discuss concerns and options.

Several years ago, the Board of Education directed district leadership to separate from CUE, an affiliate of the district, and a program that offers special needs adults the opportunity to work in a skill-level appropriate setting. Much of the work of CUE is a contracted-out laundry service, and other contract work is performed for manufacturers and businesses.

Despite attempting to remedy this situation during 2013-2014, the changes in two pivotal administrative positions left us unable to organize in a meaningful way to address this matter. We have now identified the important issues and questions to be resolved.

Two of the more salient points that will require proper planning and research are as follows:

1. How do we treat the employees fairly as we separate the district and CUE? Part of the partnership (established a couple of decades ago) was that the employees are part of Provo City School District. Several of the employees are nearing retirement, and we do not wish to mistreat them.
2. Some issues regarding property ownership and other real assets for the program need to be thoroughly reviewed and understood before proceeding. Several questions have emerged about these and other matters that were part of the contractual agreement established when the program began.

Given these and a few other sticky issues that must be resolved, administration and staff are proposing a timeline of 12 – 18 months from now.

No formal action is requested of the Board on this matter in the study session. District leadership is seeking clarification and general agreement to continuing this separation process, and the timeline discussed.

CUE employees have asked for an extension to June 2016. Business Administrator Stefanie Bryant and Special Education Director Morgan Anderson suggested an extension to Dec. 2015. The buildings and equipment would be rented after that.

The board will further discuss the options during the following executive session.

H. Consent Calendar Review & Questions

I. Upcoming Calendar Items

President Michelle Kaufusi discussed Master Board training, which is required by law and is a compliance issue. Board members determined that during the course of the year each board member, with the exclusion of new member Taz Murray, had completed all requirements.

USBA will be notified that all board members completed Master Board Training for 2014.

J. Motion to Adjourn

I move we adjourn the study session.

Motion by Jim Pettersson, second by Julie Rash.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

The study session was adjourned 4:24 p.m.

2. 4:30 - 7:00 p.m. (Closed Meeting) Executive Session for the purpose of discussing real estate and personnel. Utah Code 52.4.205

A. Bond Discussion

B. Intermountain Healthcare Discussion

C. Real Estate: Sales of Property and Other Plans

D. Meet & Confer: Employee Relations

E. Superintendent Evaluation

3. 7:00 p.m. Business Meeting

A. Welcome: President Michelle Kaufusi

B. Roll Call

Excused: Member Taz Murray

C. Opening Remarks: Member McKay Jensen

D. Pledge of Allegiance: Libby Miller, Edgemont Elementary 6th Grade Student

4. Community Connections

A. Recognition: Bond Contributor Acknowledgements

President Michelle Kaufusi recognized those who served tirelessly to help pass the school construction bond. Superintendent Rittel and Member Marsha Judkins received those being recognized:

Mayor John Curtis
Brent Brown
Board Member Julie Rash
Board Member McKay Jensen
Board Member Shannon Poulsen
Mary Ann Christiansen
Andy Collins
Marci LeMonnier
Becky Paulsen
Jennifer Partridge
Dirk Astle
Herb Stoddard
Rena Golding
Ryan Frandsen
Caleb Price
Shauna Sprunger
Melissa Prince
Nathan Walch
Dan Doxey
Kayleen Dewey
Michelle Wages

Marty Evans
Katherine Barrus
Courtney Huber
Darryl Davis
Christina Davis
Liz Paxman
Rich Ziegler
Allison Spencer
Christina Broberg
Stefanie Bryant
Dennis Pratt
Dean Nielsen
Steve Oliverson
Clint Smith
Karen Brown
Mark Wheeler

B. Acknowledgement: High School Championships

President Michelle Kaufusi recognized recent state championships / awards won by the following schools and teams:

Kate Hunter from PHS was the State Champion in Girls' Cross Country.

PHS Band took first place at State.

PHS Dance Company took first place at the Utah High School Shakespeare Competition in dance ensemble.

Halley Purser and Caleb Voss took first place in duo scenes.

PHS Varsity Ballroom Dance team brought home a first place honor following their first competition of the year at the end of Oct.

THS Football and Girls' Volleyball both won state championships.

C. School Report: Edgemont Elementary; Dennis Pratt, Principal

Principal Dennis Pratt shared his school report with the board, highlighting the following:

Mission Statement

Demographics

Total enrollment

Minority students

ELL

Low Income

Students with Disabilities

Mobility rate

CRT's: 2103 CRT's

Proficiency Rate & Progress Scores, 2010-2013

Comparison of LA with Schools with Similar Demographics

Comparison of Math

Comparison of Science

School Grade 2013

SAGE: Edgemont's 2014 in Comparison with State & District

SAGE 2014: Comparison with schools with Similar Demographics: LA/Math/Science

Points of Pride

Challenges in Language Arts from 2013 CRT's

Challenges in Math from 2013 CRT's

Challenges in Science Grades 4-6 from 2013 CRT's

We Still Need to Keep Improving

Board comments / questions:

- What initiatives are being put in place for Hispanic students?
 - The Heroes Club was formed to help struggling students before and after school

- Imagine Learning software to help struggling ELL students
- The Beverly Taylor Sorensen integrated arts teacher meets every week with a grade level or two to find academic ways to integrate art into their curriculum.

D. Public Input

There was no public input.

5. Business Items

A. Approve Proposed 2015 Board Meeting Schedule

I move we approve the proposed 2015 board meeting schedule with the move of the April 14 board meeting to April 21, 2015.

Motion by Jim Pettersson, second by Marsha Judkins.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

6. Consent Calendar

A. Board Minutes as Part of the Consent Calendar

Resolution: I move we approve the board minutes as part of the consent calendar.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

B. Nov. 13 Joint Meeting

Resolution: I move we approve the Nov. 13 Joint Meeting minutes.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

C. Nov. 18 Study Session & Business Meeting

Resolution: I move we approve the Nov. 18 Study Session and Business Meeting minutes.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

D. Personnel Report as Part of the Consent Calendar

Resolution: I move we approve the personnel report as part of the consent calendar.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

E. Home School/School Choice/eSchool Report as Part of the Consent Calendar

Resolution: I move we approve the home school and school choice reports as part of the consent calendar.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

F. Financial Reports as Part of the Consent Calendar

Resolution: I move we approve the financial reports as part of the consent calendar.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

G. Approve the Consent Calendar

Resolution: I move we approve the consent calendar.

I move we approve the consent calendar.

Motion by McKay Jensen, second by Shannon Poulsen.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

7. Board Member Reports: Member Shannon Poulsen

Report: A. Member Poulsen reported on the Provo Foundation. She recognized Brent Brown, a foundation board member, for his role in the bond campaign.

8. Superintendent's Report

A. Amelia Earhart Read-a-thon

9. Adjourn

A. Motion to Adjourn

I move we adjourn the business meeting.

Motion by Shannon Poulsen, second by Marsha Judkins.

Final Resolution: Motion Carries

Aye: Michelle Kaufusi, Julie Rash, McKay Jensen, Marsha Judkins, Jim Pettersson, Shannon Poulsen

The business meeting was adjourned at 7:46 p.m.